Board Minutes 06-22-2026

Present: Suzanne Seigneur, Barbara Hellier, Ash Anderson, Tom Salsbury, Rev. Elizabeth Stevens, Donald Stanziano, Alexandra Broughton, Sherry Caisley
Absent: Pam Arborgreen, David Nelson

May Minutes 05-14-26 : Donald S moved to approve with no changes, Alexandra Broughton seconded, unanimously approved.

Thank yous - Diva Night: Lysa Salsbury, Chelsea Llewellen, Rev. Elizabeth? (Suzanne S)
Juneteenth: Ken Faunce & Ryan Urie (Donald S)
Family Promise: Michelle Hazen & Nancy Nelson, Fern & Penny (trailer & loading/unloading) (Barbara H); also gift cards maybe?

Treasurer's report - Sue is ill & cannot attend; all looks good to Suzanne S.; UUCP has 2.5 months of reserve funds so that's in good shape.

Minister's report - Rev. Elizabeth has been busy with lots of one-on-one meetings & some small groups; updating staff job descriptions & doing evaluations; and getting ready to pack her office & house.

DFF's report - Ginger is rafting; all looks good, lots of families & kids; Ginger would like to form a "Family Ministry Team" to help with RE/kids' needs.

The Committee on Ministry may go on hiatus during Interim Ministry.

Reminder to the Board to check in with the Committee(s) you're the Liaison to (listed in agenda).

Policy Approval - all 4 policies (listed in Agenda) discussed, with only minor changes; they will be put on a Google Drive, reviewed, and approved at the next meeting. All Board members will have access to leave notes but only the Board Secretary will have the ability to edit each document. Barbara H suggests including dates on each policy for all accepted revisions.

Rev. Elizabeth noted that many churches have committee reports presented at annual meetings & suggested that committee reports be requested along with Budget requests in October; the Board approves.

Tom S moved to approve the Personnel Policy as updated with the Unemployment Policy; Sherry C seconded; unanimously approved.

Social Justice Comm report - Ash A - Social Justice is supportingLGBTQ+ Kenworthy films; United in Community is working toward publicity & events including voter registration; other events are in the early planning stages; Pullman Pride had a great turnout & also Juneteenth; Diva Night is coming up.

Nielsen Estate update - see documents from David Nelson. There will be a new trustee starting July 13; if it's complicated the legal fees may cost more than the $2000 the Board approved.

Rev. Shelly's next steps - the Board is responsible for putting together a Transition Team with a cross section of age, duration at the church, etc.

Suzanne will also be putting together a sheet of community resources (mechanic, dentist, etc.) that align with UU values and would love suggestions from the Board.

Other tasks for the Board -

Reviewing Minister's Office - meeting with Ryan after the office is empty to see whether painting etc. is needed to get it ready for Rev. Shelly (Sherry C will do).

Welcome Basket Coordinator - $200 in Board funds for gifts, gift cards, etc. to be in the office when she arrives, and Welcome Cake for the Aug. 2 service; Donald S will contact businesses about donating gift cards; Suzanne will ask Pam A about putting the basket together and Barbara H will order the cake.

Rev. E suggests potluck gathering to welcome Rev. Shelly; also Circle Suppers-type small groups to get to know people but this may not be Board responsibility.

Folks to talk to about being on the Transition Team: Kat Clancy, Michael Jennings, Hydee Becker, Judy Brown, Mark Willis, Joseph Erhard-Hudson, Cooper Klippenstein, Emily Spellman, Melissa Rockwood, Katy Schmidt, David Nelson, Tom Salsbury; Barbara H will send out information & see if they're interested. Goal is 5-8 people on the Transition Team.

Safety Task Force - Suzanne has taken no action but wants to be sure it doesn't fall out of attention; she has the previous Safety Plan to review & will call Church Mutual about possible replacements for the panic buttons.

Ending a Ministry Well - gift from PPQ & window made by Pam A to be presented at the June 28 service, followed by a potluck; Board members will start set up at 9:00 am Sunday. Alexandra will plan to stay afterwards to clean up.

Next mtg: July 27, probably 3rd Floor Rm; Suzanne & Sherry not available, Alexandra may be able to Zoom, may not have a quorum - important to meet before Rev. Shelly arrives but could probably be brief.

Opening & Closing words - Barbara H.

August Newsletter (July 20) - party recap - Alexandra B.